

**Subject:** Supt committee for maintenance and custodians

**From:** Kelli MacMillan <macmillank@mokena159.org>

**Date:** 5/14/2025, 5:53 PM

**To:** Steve Stein <steins@mokena159.org>, Teri Shaw <shawt@mokena159.org>

**CC:** Jim Andresen <andresenj@mokena159.org>

Steve / Teri,

Sorry I thought I sent email and just found it in my drafts.

At your soonest opportunity, please provide the board the following regarding your recommendation for maintenance staff:

1. Supporting documentation detailing an annual cost to the district of \$173k for Alpha maintenance services. Looking for the BOE to see evidence of where this cost calculation is coming from, in the form of documentation. I have previously requested this, I believe twice.
2. Evidence for the annual medical (\$12,760) insurance cost assumptions used in the calculation for in-house maintenance staff.
3. Annual cost estimate for workers comp premium for 3 maintenance workers. If we haven't done so already, we should contact our broker to get that rate and add it in, assuming it will be a new class code. This has been requested multiple times.
4. Please confirm we received three bids on the RFP and forward the bids submitted to the board members.

I ask that you please be respectful of board members time and afford us as much time as possible to ask questions on this information, if you intent to seek for our approval in a week. This information should be readily available and not a time intensive request. It is public information and it is directly related to a significant cost impact decision before the board of education. It is the board of education's duty to be diligent when evaluating these decisions.

Thank you,  
Kelli